

## Refund Policy for the purposes of the VET FEE-HELP Assistance Scheme

Conwal Institute has detailed refund policies and procedures for all students, however this policy is an addition for VET FEE-HELP students.

This refund policy applies to all students who are entitled in to VET FEE-HELP assistance, course of study.

To be entitled to VET FEE-HELP assistance a person must be an Australian citizen or the holder of a permanent humanitarian visa who will be resident in Australia for the duration of their VET units of study.

Conwal Institute will repay to a student who is, or would be, entitled to VET FEE-HELP assistance any VET tuition fees that he or she may have paid for a VET Unit of study if the student withdraws from that unit on or before the relevant census date.

This does not apply where VET tuition assurance arrangements have been activated and the student has elected the VET course assurance option for that unit.

Where a student withdraws from a VET unit of study after the relevant census date, any refund of VET tuition fees is at the discretion of Conwal Institute.