

Fair Treatment and Equal Benefits & Opportunity Policy

Overview

Conwal Institute supports the concept of equal opportunity and is committed to providing all staff, students and potential students with a working and learning environment which values diversity, respects differences and provides an environment that is safe, healthy, positive, supportive and free from all forms of harassment, bullying and discrimination.

Definitions

For the purposes of this document the following applies:

The Act refers to the Higher Education Support Act 2003

Student/s refers to all persons enrolled in a VET unit of study that meets the course requirements under subclause 45(1) of Schedule 1A of the Act who are, or would, be entitled to VET FEE-HELP assistance under clause 43 of Schedule 1A of the Act.

Potential Students refers to all persons seeking to enrol in a VET unit of study that meets the course requirements under subclause 45(1) of Schedule 1A of the Act and who are, or would be, entitled to VET FEE-HELP assistance under clause 43 of Schedule 1A of the Act.

Fair Treatment

Conwal Institute will treat fairly all Students and Potential Students

Student Selection

Conwal Institute has open, fair and transparent procedures, based on merit for making decisions about:

- a) the selection, from among Potential Students; and
- b) the treatment of Students.

Potential Students seeking to enrol in a VET unit of study with Conwal Institute, regardless of their background, circumstances or eligibility for funding will be assessed for entry to study through the same published entry requirements and through the same process.

There are no unit specific special entry requirements for any of the units of study offered by Conwal Institute under Vet FEE-HELP. However all Conwal Institute Diploma courses require learners to be functioning at the equivalent of Year 12 in written English.

The above paragraph does not prevent Conwal Institute taking into account, in making decisions mentioned above, educational disadvantages that a particular Student or Potential Student has experienced or the fact that the student or Potential Student may be enrolled via a VET restricted access arrangement.

Publication

This Fair Treatment and Equal Benefits and Opportunity Policy and Procedure will be made available to Students and Potential Students through publication on the website www.conwalassociates.edu.au and in the Conwal Institute student handbook.