

Course Synopsis

PSP50112 Diploma of Government

This course is designed for those in government roles looking to diversify their skills and advance in their careers. This qualification covers the competencies required for independent and self-directed work in the public sector. The qualification is particularly suited to those working in an environment where there is a range of responsibilities which are diverse in nature rather than within a narrow specialisation and/or they work in small or regionally based organisations.

Electives for this qualification reflect the responsibilities of the individual and the job skills required for effective performance. This course will help advance your career in government and prepare you for managerial and top-tier government positions.

Career Prospects

- Program Management
- Strategy Officer
- Policy Development Officer
- Legislative or Legal Assistant
- Strategic Planner
- Stakeholder Management
- Client Liaison Officer

Course Delivery

This course is delivered 100% online. Upon enrolment students are issued with a login and password, providing access to our e-learning portal.

Units of Study

Competency Code	Unit of Study Name	Nominal Unit Hours	VET Tuition Fee	RPL Fee
Cluster 1				
PSPETHC501B	Promote the values and ethos of public service	50	\$1250	\$875
BSBWOR501B	Manage personal work priorities and professional development	60	\$1250	\$875
PSPGOV504B	Undertake research and analysis	60	\$1250	\$875
	Total	170	\$3750	\$2625
Cluster 2				
PSPGOV512A	Use complex workplace communication strategies	50	\$1250	\$875
PSPGOV505A	Promote diversity	50	\$1250	\$875
PSPLEGN501B	Promote compliance with legislation in the public sector	40	\$1250	\$875
PSPOHS501A	Monitor and maintain workplace safety	40	\$1250	\$875
	Total	180	\$5000	\$3500
Cluster 3				
PSPGOV502B	Develop client services	40	\$1250	\$875
PSPGOV508A	Manage conflict	50	\$1250	\$875
PSPGOV511A	Provide leadership	50	\$1250	\$875
PSPGOV519A	Manage performance	50	\$1250	\$875
	Total	190	\$5000	\$3500
	Overall Total	540	\$13,750	\$9,625

How long will this course take?

The time you take to complete your course is entirely up to you. The more hours per week/month you put into your course, the quicker you will have it completed.

Our Diploma courses usually take students 6-8 months to complete based on a study plan of 12 hours a week.

All Nationally Accredited VET FEE HELP courses are competency based which means that you can complete the course at your own pace and complete sooner than the expected completion if you wish.

Recognition and Accreditation

Upon successful completion of this course you will receive a nationally accredited Diploma of Government (PSP50112).

Pre-Requisites

While there are **no specific pre-requisites** for this program, ideally participants will have appropriate levels of language, literacy and numeracy, and an ability to use complex communication strategies, is able to supervise staff, have an ability to review and analyse policies and procedures as well as being able to plan, organise and manage workplace initiatives.

Conwal Institute is able to provide advice and assist intending participants to determine the suitability of the program.

Course Reviews

Mikael R, Launceston



Coming from a background working for government bodies in Europe, I had to do this course to re-skill for an Australian position. I found the online format excellent, better than what I remember of my studies back in Sweden.

Hayley Knoble, Newcastle



I'm really enjoying my course so far. I've learnt a lot in a short amount of time which is fantastic! I find it hard to read from the computer sometimes so having the printable study guide has been really handy!

Our Organisation

Conwal Institute (CI) prides itself on delivering more than just quality training and assessment services. Our experienced team has designed each qualification to deliver an enjoyable student experience.

Our user friendly learning portal incorporates social media elements, video tutorials, webinars and virtual classrooms. The learning platform is supported by a dedicated team of student support officers, technical support and administrative facilitators.

Guiding you through your learning journey is your very own expert trainer and assessor. Being on a first name basis allows you to develop a rapport with your trainer which will ultimately enhance your learning outcomes.

Conwal Institute (CAI) has delivered training across Australia over the past eight years to a diverse audience including, job seekers, mums returning back to work, professionals and students requiring Recognition of Prior Learning (RPL).